

**Minutes of the Ordinary Meeting
of the Wondai Shire Council
held on 19 December 2007**

PRESENT:

Councillors: I.D. Carter (Mayor), M.P. Bird, K.A. Duff, P. Fletcher, D.W. Kratzmann (Deputy Mayor), R.G. Mitchell, K.N. Polzin, P.A. Seiler, G.L. Smith and G.A. Boyle.

Council Staff: Mr P.J. O'May (Chief Executive Officer), Mr A.K. Knight (Shire Engineer), Ms E.M. Sharpe (Deputy Chief Executive Officer), Mr G.D. Payne (Manager, Finance & Administrative Services), and Ms A.K. Norris (Environmental Health Officer).

CONFIRMATION OF MINUTES: Moved, Cr G.L. Smith, Cr M.P. Bird that the Minutes of the Ordinary Meeting held on 28 November 2007 be confirmed. Carried (10/0)

FINANCIAL STATEMENTS: Moved Cr P. Fletcher, Seconded, Cr R.G. Mitchell that the financial statements be received. Carried (10/0)

PAYMENTS TO CREDITORS: Moved, Cr K.A. Duff, Seconded, Cr G.A. Boyle that the payments to creditors listed in the meeting papers be received. Carried (10/0)

ADOPTION OF AMENDED BUDGET: Moved, Cr R.G. Mitchell, Seconded, Cr G.A. Boyle that in accordance with Section 519 of the *Local Government Act 1993* Council adopt the 2007/2008 amended budget as presented. Carried (10/0)

APPLICATIONS FOR GRANTS AND DONATIONS: Q.C.W.A SOUTH BURNETT DIVISION: Moved, Cr R.G. Mitchell, Seconded, Cr K.N. Polzin that Council waive the hall hire fees for the Q.C.W.A. Gympie - South Burnett Division's fund raising event to be held in the Wondai Memorial Hall on a date to be advised. Carried (10/0)

10.33am Cr Smith declared an interest in the upcoming item and left the meeting

APPLICATIONS FOR GRANTS AND DONATIONS - WONDAI AP & I SOCIETY : Moved, Cr D.W. Kratzmann, Seconded Cr P. Fletcher that Council provide 50 chairs and sufficient rubbish bins at no cost to the Wondai AP&I Society for the Christmas Eve Carnival and organise the road closure and undertake cleaning after the event at no charge. Carried (9/0)

10.35am Cr Smith returned to the meeting

APPLICATIONS FOR GRANTS AND DONATIONS - PROSTON AMBULANCE COMMITTEE: Moved, Cr K.A. Duff, Seconded Cr P. Fletcher that Council provide at no charge tables, chairs and staff to assist the Proston Ambulance Committee in setting up their catering facilities for the 2008 Boondooma Dam Yellowbelly Fishing Competition. Carried (10/0)

APPLICATIONS FOR GRANTS AND DONATIONS - PROSTON ANGLICAN CHURCH: Moved Cr P. Fletcher, Seconded, Cr P.A. Seiler that Council provide at no charge a backhoe and truck for ½ hour to assist the Proston Anglican Church to remove a rainwater tank. Carried (10/0)

WHEELIE BIN SERVICE – WONDAI RURAL RESIDENTIAL AREA: Moved, Cr K.N. Polzin, Seconded, Cr M.P. Bird that in accordance with Section 973 of the *Local Government Act 1993* that on the 1st July 2008, Council makes it compulsory for all residents that live in the Wondai rural residential area to receive a wheelie bin garbage service. Carried (10/0)

REMOVAL OF TREES – EDWARD STREET: Moved, Cr K.A. Duff, Seconded, Cr M.P. Bird that Council remove the trees from the easement next to 43 Edward Street, Wondai. Carried (10/0)

ENVIRONMENTAL HEALTH OFFICER'S REPORT: Moved, Cr G.A. Boyle, Seconded, Cr K.N. Polzin that the Environmental Health Officer's Report be received. Carried (10/0)

Moved, Cr K.A. Duff, Seconded, Cr P.A. Seiler that in accordance with Section 463 of the Local Government Act 1993, Council move to a closed meeting to discuss offers made for property at Wondai Industrial Estate. Carried (10/0)

Moved Cr P. Fletcher, Seconded, Cr K.N. Polzin that Council move out of the closed meeting. Carried (10/0)

WONDAI INDUSTRIAL ESTATE – PAUL IVERMEE & JACQUELINE KOPACKA: Moved, Cr G.L. Smith, Seconded Cr P. Fletcher that Council enter into a contract of sale with Paul Ivermee & Jacqueline Kopacka for an allotment in the Wondai Industrial Estate described as Lot 36 on SP190438 containing an area of 4000m² for \$44,000 inclusive of GST. Carried (10/0)

WONDAI INDUSTRIAL ESTATE – HAROLD & JODIE HUNTLEY: Moved, Cr M.P. Bird, Seconded Cr P. Fletcher that the offer from Harold & Jodie Huntley to purchase part of Lot 105 on SP198616 containing an area of 5000m² at \$11m² (\$55,000 inclusive of GST) be accepted. Carried (10/0)

WORKS REQUEST STATEMENT: Moved, Cr K.N. Polzin, Seconded Cr P. Fletcher that the works request statement be received. Carried (10/0)

APPLICATIONS FOR APPROVAL OF ON-SITE SEWERAGE FACILITIES: Moved Cr P. Fletcher, Seconded, Cr K.A. Duff that approval be given to the following on-site sewerage facilities, subject to compliance with the requirement of the Queensland Plumbing and Wastewater Code:

- Permit 1173: SJ & SM Prendergast (Lot 104 on T549: Coase Lane)
- Permit 1174: DA & SV Woodbury (Lot 113 on FY480: Transmitter Road)
- Permit 1175: WK & VL Allen-Ankins (lot 32 on RP206859: Fuller St, Hivesville)

Carried (10/0)

REQUEST FOR GIVE-WAY SIGN – BAILEY ST, WONDAI: Moved, Cr I.D. Carter, Seconded, Cr K.N. Polzin that a "Give-Way" sign be erected in Bailey St and Unnamed Road, Wondai at the intersection with Jones St. Carried (10/0)

UPGRADING FOOTPATH – HALY ST, WONDAI: Moved, Cr R.G. Mitchell, Seconded Cr P. Fletcher that Council replace the bitumen area in front of Datawave Internet and Computers with pavers at a cost of \$3500. Carried (10/0)

PROPERTY ACCESS – HIGH ST, TINGOORA: Moved, Cr I.D. Carter, Seconded, Cr G.L. Smith that all properties in Tingoora between Coase Lane and the Bunya Highway be given street addressing numbers from Coase Lane. Carried (10/0)

ENGINEERS REPORT: Moved, Cr M.P. Bird, Seconded, Cr G.A. Boyle that the Engineers Report be received. Carried (10/0)

D.K. AND M. MENGEL – BOUNDARY REALIGNMENT: Moved, Cr D.W. Kratzmann, Seconded, Cr K.A. Duff that D.K. and M. Mengel be advised that Council would approve a properly made application to realign the boundaries between Lots 213, 215 and 215 on C.P. FY2879 under the following conditions:

1. Payment of the appropriate application fee
2. The road frontage of the development is to be widened to a bitumen sealed standard to extend to the existing kerb and channelling, and the existing stormwater drainage under the road is to be modified to enable safe access to the boundary of the newly created allotment. The estimated cost for Council to undertake this work is \$8000. Carried (10/0)

SG CLAIR – CONSTRUCTION OF A DWELLING: Moved, Cr K.A. Duff, Seconded Cr P. Fletcher that S.G. Clair be advised that Council would approve a properly made application for development approval to construct a dwelling on Lot 616 on C.P W5355 (65 Baynes Street, Wondai) under the following conditions: -

1. That works do not involve any physical alteration to the existing watercourse.
2. Habitable rooms are to be at least 300mm above the highest known flood level, and non-habitable rooms, carports and approved property accesses are to be at least 100mm above the highest known flood.
3. The existing kerb and channel is to be extended for the full frontage of the property and the existing bitumen is to be widened to the kerb and channel. The entrance to the property is to be adjacent to Lot 617.
4. The dwelling is to be connected to the Wondai Sewerage Scheme with the planned standard of service and construction in accordance with Division 3 of Schedule 2 of the planning scheme. The sewer connection point is to be in accordance with Clause 452 of the Water Act, which will require the construction of a sewer main to within the boundary of the premises.
5. The applicant is to carry out at her expense and to the satisfaction of Council the construction of roadworks and sewerage infrastructure works required to comply with the conditions of Council approval. Carried (10/0)

Moved, Cr K.N. Polzin, Seconded, Cr I.D. Carter that the Chief Executive Officer be given approval to negotiate with Ms SG Clair on the proposed purchase of Lot 615 on W5355. Carried (10/0)

B.A. AND E.E. HUNTER – TWO LOT SUBDIVISION: Moved, Cr K.A. Duff, Seconded Cr P. Fletcher that:

- (a) the owners of Lot 32 on C.P. W53511 and Lot 23 on C.P, W53511 be informed of the situation relating to the drainage easement through their properties and requested to confirm their agreement to the survey and registration of easement documents, and

(b) Kimmorley Surveying Pty Ltd be engaged to undertake the survey of the drainage easement and King and Company requested to prepare and register the easement documents. Carried (10/0)

APPROVAL OF SURVEY PLAN SP21295 - (KENNEDY SUBDIVISION 14085 BUNYA HIGHWAY): Moved, Cr M.P. Bird, Seconded, Cr K.A. Duff that Survey Plan SP21295 Parish of McEuen be approved and that the Mayor and Chief Executive Officer sign and seal the plan. Carried (10/0)

WONDAI INDUSTRIAL ESTATE – BOB HAACK: Moved, Cr I.D. Carter, Seconded Cr P. Fletcher that Council enter into a contract of sale with Bob Haack for an allotment in the Wondai Industrial Estate described as Lot 32 on SP190438 containing an area of 27350m² for \$273,500 inclusive of GST. Carried (10/0)

MEMBERS BUSINESS:

Cr M.P. Bird Moved, Cr M.P. Bird, Seconded, Cr K.N. Polzin that Council add the words “Residential Care Unit” to the Forrestview directional sign on corner of Mackenzie and Bramston Streets. Carried (10/0)

Cr K.A. Duff Moved, Cr K.A. Duff, Seconded Cr P. Fletcher that Council carpet the floor of one room at the Boondooma Community Centre at the approximate cost of \$1700.00. Carried (10/0)

CORRESPONDENCE:

4.15pm Cr Seiler declared an interest in the upcoming item and left the meeting

1. DEPARTMENT OF NATURAL RESOURCES AND WATER – TL 0-211741 – LOT 9 & 51 ON PLAB BO578: Moved, Cr R.G. Mitchell, Seconded Cr P. Fletcher that Council advise the Department of Natural Resources and Water that it has no objection to the issuing of a new term lease over Lot 9 & 51 on Plan BO578. Carried (9/0)

4.16pm Cr Seiler returned to the meeting

2. SOUTH BURNETT PHYSIOTHERAPY SERVICES – REQUEST FOR REDUCTION IN TOWN PLANNING APPLICATION FEES: Moved, Cr I.D. Carter, Seconded Cr P. Fletcher that Council advise South Burnett Physiotherapy Services that Council will waive ½ the normal planning application fees. Carried (10/0)

3. LANCE MOORE – REQUEST FOR SOIL FOR FOOTPATH: Moved, Cr R.G. Mitchell, Seconded, Cr M.P. Bird that Council provide 3m³ of topsoil for the footpath at 20 Warren Court. Lost 3/7

4. DAVID LARSEN – DAMAGE TO WINDSCREEN: Moved, Cr D.W. Kratzmann, Seconded, Cr I.D. Carter that Council advise Mr David Larsen that his request for reimbursement for a damaged windscreen has been refused. Carried (10/0)

RESIGNATION CHIEF EXECUTIVE OFFICER : Moved, Cr I.D. Carter, Seconded, Cr D.W. Kratzmann that Council accept with regret the resignation of the Chief Executive Officer, Peter O’May. Carried (10/0)

APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER: Moved, Cr G.L. Smith, Seconded Cr P. Fletcher that in accordance with Section 1134 of the *Local Government Act 1993* Eleanor Sharpe be appointed Acting Chief Executive Officer of the Wondai Shire Council for the period 12th January 2008 – 15 March 2008. Carried (10/0)

BANK SIGNATORIES: Moved, Cr K.A. Duff, Seconded Cr P. Fletcher that Council approve Allan Schulz, Andrea Wecker and Alisha Norris as signatories on all Council bank accounts. Carried (10/0)

BALLOGIE RECREATION RESERVE: Moved, Cr I.D. Carter, Seconded, Cr G.L. Smith that Council authorise the use of the Stuart River Dip funds (approx \$1700.00) held in Council's trust account to go towards facilities at Ballogie recreation reserve. Carried (9/1)

4.55pm Cr Duff left the meeting

Moved, Cr G.L. Smith, Seconded, Cr P.A. Seiler that Council write a letter to the Ballogie Recreational Land Committee advising that the Reserve is for recreational purposes and cannot be used as a caravan campsite. Carried (9/0)

4.57pm Cr Duff returned to the meeting

4.59pm Cr Fletcher left the meeting

5.01pm Cr Fletcher returned to the meeting

Moved Cr P. Fletcher, Seconded, Cr K.A. Duff that in accordance with Section 463 of the Local Government Act 1993, Council move to a closed meeting to discuss a potential litigation matter. Carried (10/0)

Moved, Cr M.P. Bird, Seconded Cr P. Fletcher that Council move out of the closed meeting. Carried (10/0)

Confirmed this 23rd day of January 2008.

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I.D. Carter
MAYOR

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E. Sharpe
A/CHIEF EXECUTIVE OFFICER